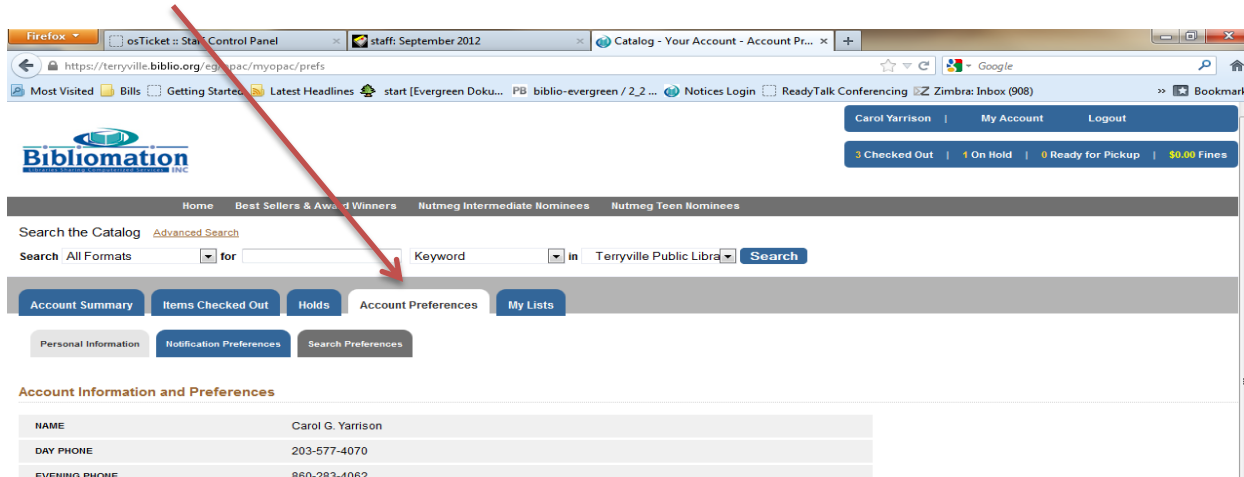


## Keeping Circulation History in 'My Account'

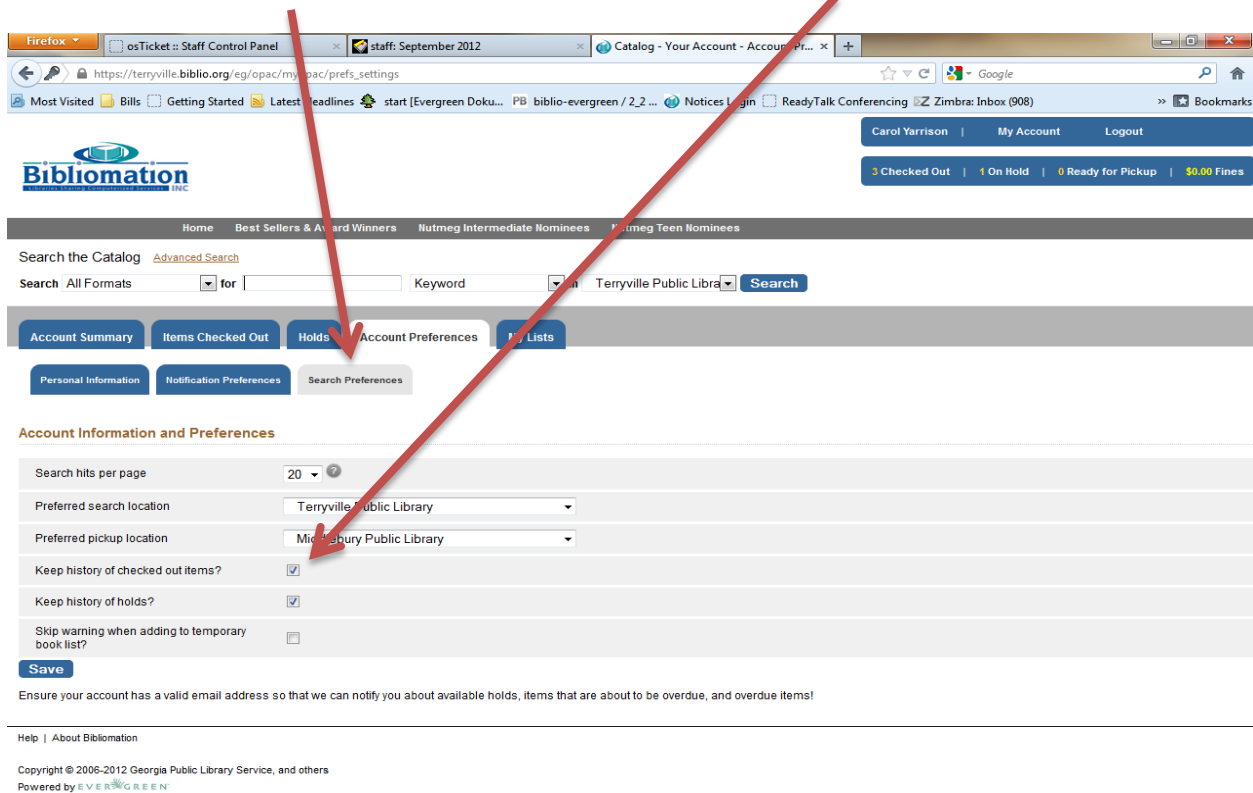
With the Evergreen upgrade to 2.3, patrons can now keep a record of what books they have read using 'My Account' through the Opac. This function is not retroactive and will keep track of circulation history only after it is set up.

**Note:** Staff will not have access to this information through the Evergreen staff client.

In order to record this information, the patron has to 'turn on the function'.  
Under 'Account Preferences' in My Account



Click on the 'Search Preferences' tab; check the box for 'Keep history of checked out items'.



# Bibliomation Libraries Evergreen 2.3

Once it is setup, the circ history will appear under the 'Items Check out' -> 'Circ History' tab:

The screenshot shows the Bibliomation Evergreen 2.3 interface. At the top, there are navigation tabs: Home, Best Sellers & Award Winners, Nutmeg Intermediate Nominees, and Nutmeg Teen Nominees. Below this is a search bar with the text "Search the Catalog" and "Advanced Search". The search bar includes a dropdown for "All Formats", a text input for "for", a dropdown for "Keywords", and a dropdown for "in Terryville Public Libr". A "Search" button is to the right.

Below the search bar is a navigation menu with tabs: Account Summary, Items Checked Out, Holds, Account Preferences, and My Lists. Under "Items Checked Out", there are two sub-tabs: "Current Items Checked Out" and "Check Out History". A red arrow points from the "Items Checked Out" tab to the "Check Out History" sub-tab.

The "Check Out History" sub-tab is active, and the "Previously Checked Out Items" section is circled in red. It includes a "Download CSV" button and a table of checked-out items.

TITLE / AUTHOR	CHECKOUT DATE	DUE DATE	DATE RETURNED	BARCODE	CALL NUMBER
<a href="#">You can run, but you can't hide / Chapman, Duane</a>	09/07/2012	09/28/2012	*	34045105771211	921 CHA
<a href="#">The walk / Evans, Richard Paul</a>	08/29/2012	09/19/2012	*	34000080173073	PB EVANS
<a href="#">Lost December / Evans, Richard Paul</a>	08/20/2012	09/04/2012	08/28/2012	34033123123169	EVA
<a href="#">Mavis Beacon teaches typing deluxe</a>	08/20/2012	09/10/2012	*	34000074339151	652.3 MAVIS

At the bottom of the page, there is a footer with the text: "Help | About Bibliomation", "Copyright © 2006-2012 Georgia Public Library Service, and others", and "Powered by EVERGREEN".